

Important Shipping Information

Delivery Location: Loading Dock

Delivery Address: 1800 Old Bayshore Highway, Burlingame, CA 94010

IRS/Federal Tax ID#: 521593531

Main Shipping Phone #: 650.259.6564

Receiver's Contact Name: Jim Oliver

Receiver's Contact Phone #: 650.259.6564

Receiver's E-Mail Address: James.Oliver@marriott.com

Shipping & Receiving Hours: 7:30am - 4:00pm

Earliest Shipment Arrival Allowed: 24 hours

Latest Shipment Arrival Allowed: 24 hours

Venue Staff Available for Signing: Yes

Shipment Label Requirements: Name and Date of Conference and Contact Name

Ability to Store Pallets Prior To Move In: Yes

Will pallets fit into the storage room: Yes

Cost to store each pallet: \$100.00 per pallet

Cost to store each box: \$10.00 per box

Loading Dock Height: 13' 6"

Truck Height Clearance: 13' 6".

Life Gate Required? No (Lift Gate)

Max. Length of Truck? **

Pallet jack available?
At what cost? No

Special Notes:

**No max length as long as truck clears height of the loading dock